

AUDIBLE INTRUDER ALARMS

NOTIFICATION TO LOCAL ENVIRONMENTAL HEALTH AUTHORITY OF INSTALLATION OF A NEW ALARM SYSTEM OR A CHANGE OF ALARM HOLDER

Notes

- i. The 'Control of Noise (Code of Practice on Noise from Audible Intruder Alarms) Order 1981' (Statutory Instrument 1981 No. 1829) gives guidance on methods for reducing the incidence of nuisance caused by the ringing of alarms. If you permit your alarm to ring unnecessarily action may be taken against you under section 79 of the Environmental Protection Act 1990. It is therefore in your own interest to adhere to the procedures set out in the code of practice, which can be purchased at Government bookshops or through booksellers.
- ii. Paragraph 5 of the code of practice states that the alarm-holder should, **within 48 hours of installing a new alarm system or taking over an existing one**, notify the local police of the names, addresses and telephone numbers of at least 2 key-holders. The code also states that the alarm-holder should, **at the same time notify West Lancashire District Council that the alarm has been newly installed or that he has taken over responsibility for an existing system**, and that he should tell the local authority the address of the police station to which notification of key-holders has been made.
- iii. This form may be used to notify West Lancashire District Council of an existing installation or that a new installation has been made or an existing one taken over. Form A may be used to give the police details of key-holder arrangements.
- iv. Section 6 of this form should only be completed if you wish to ask the local authority to agree to a response time of more than 20 minutes (see paragraph 6.2 and 6.3 of the code of practice).

To Environmental Services of West Lancashire District Council.
As the person responsible for the audible alarm system installed at the premise indicated at (2) below, I wish to notify you that I have given the names and addresses of my nominated key-holders topolice station and that I have signed an undertaking that one or other of my nominated key-holders will always turn out and will take responsibility for silencing the alarm within 20 minutes, or such longer period as may be agreed with you in writing, from receiving notification that the alarm is ringing.

Signature **Date**

1. Nature of installation (*Please tick appropriate box*)

New installation Existing installation

2. Premises at which the alarm is installed

Address (including postcode)

.....

.....

Occupant's name

3. Person responsible for the alarm (*the alarm-holder*)

Name	Home address (inc. postcode) and tel. no.	Business address (inc. postcode) and tel. no.
	Telephone	Telephone

4. **Alarm owner** (if different from 3, e.g. security company)

Name

Address.....

.....

Telephone

5. **Alarm maintenance contractor** (if different from 4)

Name

Address.....

.....

Telephone

6. **Nominated key-holders** (this information is not compulsory but would assist when investigating any complaints resulting from an alarm sounding)

Name	Home address (inc. postcode) and tel. no.	Business address (inc. postcode) and tel. no.
a.	Telephone	Telephone
b.	Telephone	Telephone

Unless otherwise requested, key holder a. will normally be contacted first.
 Details of any additional key-holder should be added at the end of the form.

7. **Response time** (see Note iv)

a) I should like to discuss with you the possibility of agreeing a response time ofminutes. My reasons for wishing an agreed response time of more than 20 minutes are attached.

Signed Alarm-holder

b) We agree that the response time to be adhered to in silencing the audible alarm installed at should be minutes.

Signed Alarm-holder

Signed for West Lancashire District Council

Date