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Chief Executive

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Date of issue  
Property Reference

Council Tax Bankers Order

If you wish to pay by standing order complete parts 1 to 8 and hand this form direct to your bank. N.B. You must ensure that standing order payments are credited to West Lancashire Borough Council's bank account **by the due date**. Failure to do so may result in Recovery Action being taken against you.

**A. YOUR BANK DETAILS**

Name and full postal address of your bank

1. To the Manager Bank/building society

2. Name of account

3. Account Number Sort Code Number

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**B. WEST LANCASHIRE BOROUGH COUNCIL'S BANK DETAILS**

Please pay National Westminster Bank PLC Branch Ormskirk

Beneficiary's Name West Lancashire Borough Council

Account Number 8 6 9 9 8 4 0 4 Sort Code Number 01 06 45

4. Amount Due £ in  Instalments

	Amount in figures	Amount in words	Due date
5. Please pay 1 <sup>st</sup> Instalment of	£		

	Amount in figures	Amount in words	Due date
6. And further instalments of	£		

7. \* Quoting billing Reference  and debit my/our account accordingly

\* **This is your 11 digit reference shown on your bill**

8. Signature  Date