

SCHEDULE OF CHARGES FOR STREET NAMING AND NUMBERING

Methods of Payment

You can pay the fee online using your credit or debit card at www.westlancls.gov.uk/planningpayment or by contacting the office on 01695 585081.

Mastercard / Visa Credit Cards: Please note a 1.56% charge will be made for payments made by credit card;

or

by BACS transfer;

Account details: National Westminster Bank - Sort Code: 01-06-45 A/C No. 86998404

It is essential when paying by this method you quote the planning application number at the top of this letter

or pay by cheque. Cheques should be made payable to West Lancashire Borough Council.

Charges are exempt from VAT

TYPE OF CHARGE	FEE (£)
Charge for registering a new property or building (ie one property or one building) – newly built	£25.00
Charge for Naming a New Street	£100 + plots as listed below
Charge for registering up to 5 properties Charge for registering 6 - 10 properties Charge for registering 11 - 50 properties Charge for registering more than 50 properties	£25.00 per plot £20.00 per plot £15.00 per plot £10.00 per plot
Charge for amending a previously confirmed naming and numbering schedule and resending out	£25.00 per property
Charge for amending a house or building name	£25.00
Charge for amending a house number	£25.00
Charge for amending property details, ie a house or building becoming 2 self-contained flats or several flats	

or being converted to form individual dwellings, or additional flats being added to an existing building, as well as changing a property's address (usually for buildings on corners which can be addressed in either road)	£25.00 per flat
Renaming of Street at residents' request	£100.00 + £25.00 per property